

Application for Admission

Diploma / Sub-degree Programmes

文憑 / 副學位課程入學申請表

Application Fee 報名費

- Local applicants 本地申請人:HK\$300 Non-local applicants 非本地申請人:HK\$515

Payment Methods 繳費方法

- direct deposit or ATM transfer at any branch of the Hang Seng Bank (Account number: 024-262-269269-002); or 直接存人或透過自動櫃員機轉帳至恒生銀行任何分行戶口(戶口號碼: 024-262-269269-002); 或 a cheque payable to "The Open University of Hong Kong" 以抬頭爲「香港公開大學」的劃綫支票繳交

Submission of Application Form 遞交申請表

Completed application form with the following documents should be sent by mail or in person to Registry Unit, Li Ka Shing School of Professional and Continuing Education, OUHK (Kwai Hing Campus, 11/F, Tower 2, Kowloon Commerce Centre, 51-53 Kwai Cheong Road, Kwai Chung, N.T.) 請把填妥之申請表連同下列文件副本,郵寄或親身交至香港公開大學李嘉誠專業進修學院教務處(新界葵涌葵昌路 51-53 號九龍貿易中心第 2 座 11 樓葵興校園)

photocopy of HKID or passport

身份證或護照副本

- photocopy of relevant academic qualifications
- 學歷證明副本
- photocopy of outstanding non-academic achievements, if any (e.g. scholarships or award certificates)
- 學術以外範疇的傑出表現證明副本(如適用)(如獎學金或相關獎項證書) photocopy of relevant document if any (e.g. proofs of work experience: tax statement / reference letter)
- 相關證明文件副本(如適用)(如工作證明:稅單或推薦信)
- proof of application fee payment

報名費繳款證明

You should submit only ONE form for an academic year. This form will not be processed if you have already applied online, via E-APP or by paper form. Application fee paid will not be refunded.

-學年只可遞交一份申請,額外申請(不論透過學院網上申請系統、E-APP 或紙本表格遞交)將不會受理,已繳的報名費亦不會退還。

*The amount of application fee is subject to annual review 申請費可能會因應實際情況按年作出適當調整

I. Personal Particulars	個人	資料	ŀ																		
Full Name in English#																					
(As shown on HKID/Passport) 英文全名#																					
(按香港身份證/護照所示)																					
Name in Chinese 中文姓名													Gei 性別	nder# }ij#				Male 5 emale			
HKID / Passport No. # 香港身份證/護照號碼#	DD			M	ル 月			VVV	Y 年												
Date of Birth# 出生日期#					173																
Nationality# 國籍 [#]														in "HKS 居留權						(
Do you need a study visa / entry perm	it to st	tudy i	n Hon	g Kon	g? 你	是否	需要學	生簽	證或対	主入許	可來.	港讀書	事? #	Yes	是		No	否			
Correspondence Address#																					
(Please write in <u>English)</u> 通訊地址#																					
通訊心址" (請以 <u>英文</u> 填寫)																					
Home Phone No. 住處電話										ile Ph 全電話		No.#									
Email Address#電郵地址#																					T
	(Wr	ite "Ø)" for t	he nur	nber z	ero "C)"	以 "Ø" f	代表數	目字"(0")										
Are you a current student of LiPACE?#											,	Ye	s 是		N	0 否					
Programme title if yes 若是,學生編號					課程	呈編號	ž				_										
#Compulsory field 必須填寫								1													

ame of las	st secondary school atter	nded# 最近就讀的中學名	名稱# (Please write in <u>English</u>	<u>.</u> 請以 <u>英文</u> 填寫)		
vel of stu	idy# 就讀年級#					
chool Di	strict# 學校所屬地區#					
ong Kor	ng Island and Islands 香河	巷島及離島				
] Centra	ll and Western 中西區	□ Eastern 東區 □ So	outhem 南區 🛭 War	n Chai 灣仔區 🛭 Islands 離	急區	
owloon	East 九龍東					
Kwun	Tong 觀塘區 □ Wong	Tai Sin 黃大仙區				
wloon	East 九龍西					
Kowlo	on City 九龍城區 口 Ya	au Tsim Mong 油尖旺區	☐ Sham Shui Po 深	水埗區		
w Terri	tories East 新界東					
North	北區 🛘 Sha Tin 沙田區	區 □ Tai Po 大埔區	□ Sai Kung 西貢區			
ew Terri	tories West 新界西					
	•	Wan 荃灣區 □ Tuen		Long 元朗區		
ovince	in China 中國省份:		City in Over	seas 海外城市:		
F	Programme Applied	l for 申請報讀課程				
	1	The state of the s	D	rogramma Title	1	Study Mode
hoice 選擇	Programme Code 課程編號		FI	ogramme Title 課程名稱		修讀模式
First 第一						Full-time / Part-time 全日制 / 兼讀制
表 <u>一</u> econd						王口利 / 来读形 Full-time / Part-time
第二 Third						全日制 / 兼讀制 Full-time / Part-time
filla 有三						全日制 / 兼讀制
		ate 本人為應屆「香港中	_	n Diploma Programme / Pr	niect Yi .lin Programme/ P	re-Associate Der
	Programme	/ 毅進計劃課程 / 副學			oject ii diii Piogramme/ P	re-Associate De
	Name of Institution 就證	賣院校				
	Period of study 修讀年期	期 (MM 月/YYYY 年): Fr	om 由		to 至	
				irade 12 / GCSE A Level / IB D 汲 / 英國普通教育文憑高級程		
	Bachelor's Degree 學士學位	Associate Degree 副學士學位	Higher Diploma 高級文憑	Professional Diploma / Foundation Diploma / Diploma 專業文憑 / 文憑	Professional Certificate / Certificate 專業證書 / 證書	Others 其他
						•
	Title of Award 證書名稱	爭				
	Name of Institution 頒技	受院校				
	Nation of Award (if appli	icable) 頒授國家 (如適	用)			
	Period of study 修讀年期	期 (MM 月/YYYY 年): Fr	om <u>#</u>		to 至	
	Result / Grade 成績 / s	等級		QF Level (if applic	able) 資歷級別 (如適用)	
	information in "Additiona	al Information", if any.)		ar and opt to apply for admiss	sion as mature applicant . (P	

IV. Additional Information 附加資料

Provide further details relevant to your application, such as work experience (for mature applicants) or outstanding non-academic achievements if available. 其他與本申請有關的資料,如工作經驗(適用於「年長生」)、學術以外範疇的傑出表現等。

(Note: Mature applicants are preferably with relevant working experience.)

(註: 年長生申請人最好具有相關工作經驗。)

From 由		То	至		Post / Title of Award for Non-academic				
MM 月	YYYY 年	MM 月	YYYY 年	Name of Organization / Name of Institute 機構名稱 / 頒授院校	Achievements 職位 / 學術以外範疇的傑出表現證書名稱				

V. Information on Special Education Needs 特殊學習需要資料

If you have Special Education Needs, please tick the number box below that best describes your situation. The collection of information about the nature and degree of any disabilities will be used by LiPACE to assess the provision of facilities to support student learning. If you do not do so before programme commencement, you may not be able to complete the programme due to its compulsory requirements.

若你有特殊學習需要,請在數字匣加上√號,表示適用於你的描述。學院將使用有關殘疾的資料,以衡量是否有足夠設施協助學生學習。如你未有於開課前表示有特殊學習需要,則你有可能基於課程要求而未能完成相關課程。

1	Hearing Impairment (profound hearing loss to stone deaf) 聽障 (極度嚴重聽障至失聰)	2	severe hearing loss) \ low		Visual Impairment (profound low vision to totally blind) 視障 (極度嚴重視障至全盲)			4	Visual Impairment (mild to severe low vision) 視障 (輕度至嚴重視障)		
5	Physical Disabilities (wheelchair user) 肢體傷殘 (輪椅使用者)	6	Other Physical Disabilities 其他的肢體傷殘 (please specify 請註明)			7	Chronic II 長期病患 (please spec				
8	Speech and Language Impairment (eg. Dyslexia) 言語障礙 (例如:讀寫障礙)	9	Specific Learning Disabilities 特殊學習障礙 (please specify 請註明)			10			sit / Hyperactivity Disorder 過度活躍症		
11	Autism Spectrum Disorder 自閉症譜系障礙	12	Intellectual Disabilities 智障	13	Mental Illness	精神	病	99	Others 其他 (please specify 請註明)		

VI. Source of Information# 資訊來源#

You may tick more than one box. Such information will not affect your chances of admission. 可選多於一項,資料不會影響錄取的機會。

□ OUHK website 公開大學網站	□ LiPACE website 學院網站	□ Email 電子郵件
□ LiPACE Prospectus 學院課程概覽	☐ LiPACE Programme Leaflets 學院課程單張	☐ Info Seminar / Info Day 學院舉辦的講座
☐ Web Discussion Forums 互聯網討論區	☐ Web Advertisements 互聯網廣告	☐ Print Advertisements 報刊廣告
(name of forum 討論區名稱)	(name of search engine 搜尋器名稱)	(name of newspaper/magazine 報章 / 雜誌名稱)
□ Bus Advertisements 巴士廣告	☐ Outdoor Poster Advertisements 戶外海報廣告	☐ Newspaper supplement 報章特刊
☐ School attending 就讀的學校	□ Referral by Teachers / Classmates 師長/推介	□ Referral by Relatives / Friends 親友推介
□ Exhibitions / Promotion booths 展覽/攤位	□ Others 其他 (please specify 請註明)	

[#]Compulsory field 必須填寫

Personal Data (Privacy Policy) Statement 個人資料(私隱)政策聲明

You must provide LiPACE with the personal data required by the application form. If you do not provide the data requested, LiPACE may not be able to process your application. LiPACE will keep such data confidential but may need to transfer it to third parties assisting LiPACE in carrying out the admission exercise. In the event that your application is successful, the personal data will be transferred to your student record established by LiPACE and may also be transferred to The Open University of Hong Kong and partner institutions for the purposes of student and University administration. For details of the Personal Data (Privacy Policy) Statement, please refer to the "Admission Information" section on LiPACE's website. You have the right to ascertain whether LiPACE holds personal data on you, to obtain a copy of such personal data and to have any inaccuracies corrected. Data access and/or correction requests should be made in writing and addressed to the Data Protection Officer at dpo@ouhk.edu.hk.

你必須提供人學申請表所需的資料,否則學院可能無法處理你的申請。學院會將該等資料保密,但在需要時,學院會將資料交予協助學院處理人學申請的人士或機構。假如你成功申請人學,你的個人資料將成為你在學院的學生紀錄。在需要時,學院會將資料交予香港公開大學及其他協辦機構,學院及該等機構可使用該紀錄作一切學業及行政用途。個人資料(私隱)政策聲明,請參閱學院網頁上刊載的「報名須知」。你有權確定學院是否有保存你的個人資料、索取該等資料的副本,以及更改任何不正確的個人資料。查閱或更改個人資料,請向香港公開大學的保障資料主任提出書面申請。保障資料主任的電郵地址:dpo@ouhk.edu.hk。

VII. Dec	claration 聲明						
will only be used fo dispose of my appl completed, unless I t and The Open Unive activities and service banking/insurance/critalks, conferences, s	I the information submitted in this application form and other attachments or admission purposes. If my application is unsuccessful, LiPACE will blication form and related information after the admission process is tick the box below — in which case, my data will be retained by LiPACE ersity of Hong Kong for promotion of education and training programmes, es including but not limited to awards, scholarship, bursary, grants, loans, redit card, discounts, benefits, privileges, fundraising, celebration events, seminars and publications. I understand that no data will be used without circumstances, my personal data will not be transferred to a third party for pose.	本人明白申請表及所有附件資料只作人學之用,假如本人的人學申請不成功,學院會於申請程序完成後,銷毀本人的申請表及相關資料,除非本人於以下方格劃上「✔」,學院及香港公開大學方可保留本人的資料作推廣教育及培訓課程、活動以及服務事宜之用,推廣項目包括(但不限於)獎項、獎學金、助學金、資助金、貸款、銀行/保險/信用卡、折扣、福利、優惠、籌款、慶祝活動、講座、會議、研討會及刊物。在未得到本人同意之前,大學不會如此使用那些資料。在任何情况下,本人的個人資料不會交予第三者作為直接促銷之用。					
	IPACE and The Open University of Hong Kong may use my personal se of promotion of education and training programmes, activities and	□ 本人同意學院及香港公開大學使用我的個人資料,以發放關於推廣教育及培訓課程,活動及服務事宜之用。					
a valid study visa fro	s my responsibility to ensure my eligibility of abode in Hong Kong or obtain rom the Immigration Department of the HKSAR Government before the study and I will bear losses caused by failure to ensure the gibility.	本人明白必須於開課前取得本港居留權·或持有香港特別行政區政府人境事務處簽發的有效人境簽證,並對因居留 / 人境簽證問題而導致的任何損失負全責。					
best of my knowledg Data (Privacy Policy) to the Statutes and F	ormation given in this application form and other attachments are, to the ge, accurate and complete. I have noted the contents of the 'Personal' Statement' as detailed above. I consent that if registered, I will conform Regulations of LiPACE and the University. I acknowledge that LiPACE ancel any programme or make any alternations about the programme ntents, if necessary.	本人聲明本申請表及隨附文件所載一切資料,依本人所知均為真確,並無遺漏。本人清楚載於本申請表的「個人資料、化陽政策聲明」。本人同意如本人註冊人學,當遵守學院及香港公開大學的所有規程和規則。本人同意學院有權因應情況隨時取消或更改課程,科目安排細則及內容。					
Signature 簽	署	Date 日期					
******	***************************************	***************************************					
For office use	only						
Selection of Candid	date (to be completed by TL)						
Academic Creden	ntials	to meet minimum requirements $\hfill \square$ Mature student					
Interview Perform		than satisfactory					
Recommendation							
	☐ Offer with condition(s) ☐ HKDSE results meet the minimum en						
	☐ Successful completion of Diploma Yi						
		qualifications (e.g. programme at QF3 or above);					
	☐ Proof of 3 years work experience;						
	□ NCEE results meet the minimum ent						
	☐ Pending						
Remarks (if any)							
Oimanh man of T	0.11.17	D-4-					
Signature of TL	Subject Team	Date					