Class Enrollment

Make sure you select and change to the correct term for enrollment. Add a class either through ‘Search for Classes’ or ‘Browse Catalog’ (For details please refer to the procedures under the ‘Class Search’ section).

Choose and click ‘Select Class’ for a section. If the course has multiple section types (e.g. tutorial – T01 and lecture – L01), select class for a non-lecture section; the system will enroll you in the lecture section automatically.
Add Classes

1. Select classes to add - Related Class Sections

You will automatically be enrolled in the following related classes:

<table>
<thead>
<tr>
<th>Section</th>
<th>Schedule</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>FT Lecture</td>
<td>M 9:00AM - 7:00PM</td>
<td>OUHK / A0415</td>
</tr>
<tr>
<td></td>
<td>M 5:00PM - 7:00PM</td>
<td>OUHK / A0415</td>
</tr>
</tbody>
</table>

Click ‘Next’

Add Classes

1. Select classes to add - Class Selected

<table>
<thead>
<tr>
<th>Section</th>
<th>Component</th>
<th>Days &amp; Times</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>L03 FT Lecture</td>
<td>M 9:00AM - 7:00PM</td>
<td>OUHK / A0415</td>
<td></td>
</tr>
<tr>
<td></td>
<td>M 5:00PM - 7:00PM</td>
<td>OUHK / A0415</td>
<td></td>
</tr>
<tr>
<td>T03 FT Tutorial</td>
<td>W 9:00AM - 7:00PM</td>
<td>OUHK / A0415</td>
<td></td>
</tr>
<tr>
<td></td>
<td>W 5:00PM - 7:00PM</td>
<td>OUHK / A0415</td>
<td></td>
</tr>
</tbody>
</table>

Click ‘Next’
● Your selected class will be put in a ‘shopping cart’

● You can delete the course selection by clicking the ‘trash bin’ if you want to cancel your selection, or
You can search for another class to add until you have selected all the courses you need to enroll for this
term.

● Make sure you have selected all the courses you need to enroll for this term according to the Advice on
Course Selection. Click ‘Proceed to Step 2 of 3’ to continue processing your enrollment when you are
finished.

● The system will check the followings and give you error message if appropriate:
  - whether you have fulfilled the requisite requirement, if any, specified for the courses in the Advice on
    Course Selection;
  - whether the class selected has a time table clash with another class of yours

![Add Classes]

Refer to the Class Schedule to learn what courses are on offer in the term and the classes available
for you to select. You should refer to your Advice on Course Selection that provides you with
information of which courses you are recommended to select in this term according to the normal
study path.

To select class, you should search for the class you want according to the Advice on Course
Selection and the Class Schedule.

![2008 Spring Enrollment Shopping Cart]

The system will check the followings and give you error message if appropriate:

- whether you have fulfilled the requisite requirement, if any, specified for the courses in the Advice on
  Course Selection;

- whether the class selected has a time table clash with another class of yours
Click ‘Finish Enrolling’ to confirm your selection of classes.

Note the class selection result. Only classes successfully enrolled will be added to your enrollment record. Click ‘My Class Schedule’ to view your class selection results.