Part-time Instructors for Day-time and Evening Teaching (Ref.: 13-PTI-78-J)

Li Ka Shing Institute of Professional and Continuing Education (LiPACE)

Institute Background

As one of the five academic units of The Open University of Hong Kong, The Li Ka Shing Institute of Professional and Continuing Education (LiPACE) is a dynamic, market-oriented and fast growing continuing education provider. With the mission of promoting life-long learning, LiPACE offers a variety of flexible and high-quality educational opportunities, with an emphasis on face-to-face teaching, to the public for personal development, career advancement and appreciation of life. These include professional and training programmes, full-time programmes (e.g. Yi Jin Diploma 毅進文憑, Pre-Associate Degree and Higher Diploma), degree and masters programmes in collaboration with overseas institutions, and the Capacity Building Mileage Programme (a flexible learning project designed to equip women with a positive mindset and develop their potentials) in collaboration with the Women’s Commission.

Teaching Opportunity

Applications are invited from suitably qualified persons to teach courses at different levels: Higher Degree, Degree, Professional Diploma/Certificate, Higher Diploma, Diploma, Pre-Associate Degree, Yi Jin Diploma and Applied Learning programmes in the following subject areas on a part-time basis (including day-time or evening on weekdays or weekends). Applicants may be required to conduct the teaching in Cantonese, Putonghua or English where appropriate.

(A) ACCOUNTING AND TAXATION
Subject areas: Financial Accounting Theory (Research Method), Financial Accounting, Management Accounting, Hong Kong Taxation, Computerized Accounts (SAGE/MYOB), Auditing, UK Taxation

(B) BANKING AND FINANCE

(C) CHINESE

(D) COMMUNICATION SKILLS

(E) CORPORATE GOVERNANCE
(F) DISCIPLINARY FORCES
Subject areas: Disciplinary Forces and Law Enforcement, Legal and Practical Aspects of Law Enforcement

(G) EARLY CHILDHOOD EDUCATION
Subject areas: Art Therapy, Music Education, Music Therapy

(H) ECONOMICS

(I) ENGLISH

(J) ENVIRONMENTAL AND PUBLIC HEALTH
Subject areas: Public Health, Healthcare Management, Epidemiology, Food Safety and Research methodology, Food and Nutrition

(K) INFORMATION SYSTEM

(L) LAW
Subject areas: Principles of Law, Business Law, PRC Law, UK Law

(M) LIBERAL STUDIES

(N) MANAGEMENT
Subject areas: Human Resources Management, Marketing Management, Business Management, Property Management, Office Management, Financial Management, Organizational Behaviour

(O) MATHEMATICS

(P) MUSIC
Subject areas: Music Theory, Music Composing, Music Technology, Music Cultural Studies, Music Criticism and Writing

(Q) NURSING
Subject areas: Nursing, Elderly Care

(R) PSYCHOLOGY
Subject areas: Clinical Psychology, Mental Health, Educational Psychology, Organizational Psychology, Health Psychology, Individual Differences, Adolescent Development, Learning and Motivation, Developmental Psychology, Counselling Psychology, Forensic Psychology, Media Psychology, Advanced Research Methods, Supervision for Psychological Research Dissertation

(S) TOURISM AND HOSPITALITY MANAGEMENT
Subject areas: Aviation Services, Tourism Management, Hotel Management, Catering Management, Event Management, Service Marketing, Hotel Facilities Management
General Requirements

Subject areas (A) to (U)
Applicants should possess a relevant higher degree, a relevant professional qualification and at least 5 years’ relevant working experience. Applicants with only a relevant degree and/or professional qualification plus at least 8 years’ relevant working experience will also be considered. Teaching experience is normally required.

Subject area (V)
Applicants should be a Chinese Calligraphy Artist with at least 10 years’ experience in the field. He/she should provide a satisfactory portfolio of works. Teaching experience is normally required.

Application Procedures

Application forms are obtainable as follows:

(1) in person from LiPACE, OUHK
   – 4/F, Shun Tak Centre, 168 Connaught Road Central, Hong Kong
   – 201-203 Lai King Hill Road, Kwai Chung
   (Monday to Friday: 9:00 a.m. – 8:00 p.m.; Saturday: 9:30 a.m. – 4:30 p.m.); OR

(2) by downloading from the University’s website: [http://www.ouhk.edu.hk](http://www.ouhk.edu.hk) (Application Form for Part-time Instructor).

The completed application forms should be sent to the Administration Unit, LiPACE, The Open University of Hong Kong, 201-203 Lai King Hill Road, Kwai Chung (Email address: lipace_recruit@ouhk.edu.hk) by 29 April 2013.

General information about the University and further details of the posts are available at the University’s website: [http://www.ouhk.edu.hk](http://www.ouhk.edu.hk). Personal data provided by the applicants will be handled strictly in accordance with the University's Personal Data Privacy Policy. The “Personal Data (Privacy) Notice for Job Applicants” is also available at the above website. Applicants who are not approached by the University by the end of October 2013 may consider their applications unsuccessful.