

OUHK Outstanding Student Scholarship Scheme 香港公開大學卓越學生獎學金計劃

Guidance Notes to Applicants 申請指引 2020/21

1. Objective

The OUHK Outstanding Student Scholarship Scheme aims to give recognition not only to students with outstanding academic performance, but also their strong leadership and active co-curricular engagement outside the classroom. The Scheme also aims to enhance the recognition of good students for their further contribution to the University and the School.

2. Eligibility

Applicants should

- 2.1 be full-time degree continuing students; and
- 2.2 have obtained a Year GPA of 3.3 in the last academic year.

3. Types of Scholarships

There are 3 types of scholarships, namely:

3.1 Level One: Outstanding Student Scholarship (OSS) 卓越學生獎

The Scholarship is set at \$10,000 for students with outstanding academic achievement. The candidates will be considered based on the merits specified in the paragraph 5.1 below. The maximum number of awards in one year is 40, allocated in proportion to the student enrollment of each School. All the award recipients will act as role models for their fellows of the schoolmates.

3.2 Level Two: Outstanding Student Scholarship of the School (SOSS) 學院卓越學生獎

Amongst the Outstanding Students Scholarship Recipients, each School will select the best candidate for the Outstanding Student Scholarship of the School which is set at \$20,000 each.

3.3 Level Three: Most Outstanding Student Scholarship of OUHK (MOSS) 公大最卓越學生獎

The best of the five best students from each school will be awarded this Scholarship set at \$10,000.

4. Award Format and Value

- 4.1 A total of 40 full-time students will be awarded each year.
- 4.2 35 students will be awarded \$10,000 (OSS), 4 students will be awarded \$30,000 (SOSS and OSS); and 1 student will be awarded \$40,000 (MOSS, SOSS and OSS).

5. Assessment and Selection Criteria

5.1 The following criteria will be considered (with priorities below) in the selection:

- Academic performance;
- Contribution to the OUHK and School; and
- Strong leadership and active co-curricular engagement outside the classroom.

5.2 Eligible applicants are not guaranteed to be offered awards.

5.3 Shortlisted applicants are required to attend an interview for the MOSS in December 2020. The Selection Panel is chaired by the Director of Student Affairs and composed of representatives from Schools.

5.4 Preference will be given to students who have never received the Scholarship before.

6. Application

- 6.1 Applicants should invite an academic staff of their studied programme to sign on the [Recommendation Form \[FOSS \(2020/21\) Recom-e\]](#).
- 6.2 Please read the “Guidance Notes” [FOSS (2020/21) Guide-e] before submitting the online application via the student portal “MyOUHK” (<http://www.ouhk.edu.hk/myouhk>).
- 6.3 Application Deadline: **6 November 2020 (Friday)**
- 6.4 Incomplete and late application will not be considered.

7. Notification of Result and Payment Arrangement

- 7.1 All applicants (successful and unsuccessful) will receive the result by e-mail in February 2021.
- 7.2 Disbursement arrangement will be made by March 2021 via autopay.
- 7.3 Successful applicants will be invited to attend the ceremony and share their stories on OUHK website.

8. Handling of Personal Data

- 8.1 You are obliged to provide all the required information in the application including your personal data. If you fail to provide the required information/ documents, the University will not be able to process your application.
- 8.2 The personal data provided will be used for the purpose of processing your application, reporting the results to relevant stakeholders, as well as compiling relevant statistics, and materials for publicizing and review on granting the Scholarships. Personal data and supporting documents submitted will be kept for a period of no more than three years.
- 8.3 The personal data including your academic records and the information provided in your application will be disclosed to the Student Financial Awards Committee (SFAC), other offices in the University and relevant stakeholders for the purposes mentioned in paragraph 8.2 above.
- 8.4 For the purpose of branding the OUHK and promoting the OUHK Outstanding Student Scholarship Scheme, the awardee’s name and photo provided in this application will be published through the OUHK website or made available for public access through the Student Affairs Office.
- 8.5 In accordance with the Personal Data (Privacy) Ordinance, applicant has the right to ascertain whether the University holds personal data on you, to obtain a copy of such personal data and to have any inaccuracies corrected. Data access request should be made by using the Data Access Request Form OPS003 as specified by the Privacy Commissioner for Personal Data and addressed to the Data Protection Officer, Room A1111, The Open University of Hong Kong, Homantin, Kowloon.

9. Important Dates

Application Period	6 October – 6 November 2020
Interview (for the SOSS awardees)	In the week of 14 December 2020
Release of Result (E-mail)	February 2021
Disbursement	March 2021
Award Ceremony	August 2021

10. Enquiries



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