



丙部 聲明  
**PART C : DECLARATION**

本人謹此聲明，本申請表上所載一切資料依本人所知均屬真確，並無遺漏。本人已閱畢列載於表格的「重要事項」、最新的〈學分承認申請指引〉及今期學生手冊的有關部份，並同意遵守該等規例。

I declare that all information given in this application form are, to the best of my knowledge, accurate and complete. I have read the Important Notes of this form and the relevant sections in the current *Guide to Application for Advanced Standing* and the current *Student Handbook*. I agree to conform to the related Regulations.

申請人簽署  
 Signature : \_\_\_\_\_

日期  
 Date : \_\_\_\_\_

**重要事項**

**Important Notes**

- (1) 你在此表格所提供的個人資料會用作一切學生及大學的行政管理用途。若你未能提供完整及準確的資料，大學可能無法提供你所需的學術及行政管理服務。大學會將你所提供的資料保密，但亦可能將資料交予大學有關人員及為大學提供服務的其他人員及機構。你有權查閱及改正你的個人資料，如有需要，請聯絡保障資料主任。  
 The personal data provided on this form will be used for student and University administrative purposes. Failure to provide complete and accurate information may affect the provision of academic and administrative services to you. The University will keep the personal data provided confidential but may need to disclose it to appropriate personnel in the University and other parties providing academic and administrative services to the University. You have the right to request access to and correction of your personal data. If you wish to do so, please contact the Data Protection Officer.
- (2) 請將已填妥的表格寄交：香港九龍何文田牧愛街三十號香港公開大學A0511室教務處學分承認及畢業組。  
 Please return the form to: Advanced Standing & Graduation Office, Registry, The Open University of Hong Kong, Room A0511, 30 Good Shepherd Street, Homantin, Kowloon.
- (3) 處理時間約需10個工作天。如你在10個工作天後還未收到本組的消息，請致電2768 6624與學分承認及畢業組聯絡。  
 It takes about 10 working days to process your application. If you do not hear from us after 10 working days, please contact the Advanced Standing & Graduation Office at 2768 6624.
- (4) 如欲使用承認學分畢業，請確保你的「**申請學分承認的修讀課程**」及「**修讀課程**」兩項紀錄，完全一致。  
 You must ensure that your **A S Programme of Study** and your **Programme of Study** are the same for using the respective advanced standing awards for graduation under your **Programme of Study**.